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| Task **Checklist for NEA** | Completed | Checked | Checked on submission |
| Completed candidate record form (DIGITAL COPY) |  |  |  |
| Everything in the correct order, page numbers…. |  |  |  |
| Title page & Table of contents |  |  |  |
| Executive summary |  |  |  |
| Research Question which is directly linked & clearly referenced to the specification |  |  |  |
| Hypothesis & Null hypothesis (2 or 3) |  |  |  |
| Evidence of background reading about the theory/concept |  |  |  |
| Evidence of background reading about how the concept/theory links to Sheffield/your place of study |  |  |  |
| Literature review |  |  |  |
| Bibliography/references |  |  |  |
| Location maps (must be Ordinance Survey) at 3 different scales |  |  |  |
| Justification for your sampling strategy for your choice of location |  |  |  |
| Justification for your sampling strategy (transect/area/point) |  |  |  |
| Justification for your sampling strategy (random/systematic/stratified) |  |  |  |
| Table to show up to 4 methods of primary data collection (Why? How? When & how often? Where? What? Evaluation) |  |  |  |
| Table to show up to 4 methods of secondary data collection (Why? How? When & how often? Where? What? Evaluation) |  |  |  |
| Quantitative methods of data collection |  |  |  |
| Qualitative methods of data collection |  |  |  |
| A risk assessment linked to your chosen methods |  |  |  |
| An assessment of any ethical issues |  |  |  |
| Statistical manipulation of the data (mean/mode/medium/IQR/SD/Chi Squared/Mann Whitney/S Rank) |  |  |  |
| Data presented in a qualitative way |  |  |  |
| Data presented in a quantitative way |  |  |  |
| Data presented on a map |  |  |  |
| Data presented on ArcGIS |  |  |  |
| Annotated photographs |  |  |  |
| Data presented in an original/creative way |  |  |  |
| Discuss how **accurate** & **representative** your data is |  |  |  |
| Explain your results to prove/disprove your null hypothesis |  |  |  |
| Use the background theory to help explain your results |  |  |  |
| Say how your results add to the geographical knowledge of the place & idea you have investigated. |  |  |  |
| A **brief** conclusion for each hypothesis linked to the wider geographical theory |  |  |  |
| An overall conclusion to answer your research question linked to the wider geographical theory |  |  |  |
| Evaluate your methods (strengths/weaknesses/possible improvements & future developments of the work) |  |  |  |
| Evaluate your data. Is it **reliable**? (strengths/weaknesses/possible improvements & future developments of the work) |  |  |  |
| Evaluate your conclusions. Are they **valid**? (strengths/weaknesses/possible improvements & future developments of the work) |  |  |  |