



Chorus Education Trust

Y12 Parents & Carers Welcome Evening

SILVERDALE
SIXTH FORM

School lesson times

9.00	-	9.15	Registration
9.15	-	10.15	Lesson 1
10.15	-	11.15	Lesson 2
11.15	-	11.35	Break
11.35	-	12.35	Lesson 3
12.35	-	1.15	Lunch
1.15	-	2.15	Lesson 4
2.15	-	3.15	Lesson 5
3.15	-	4.15	Twilight

Contact details

Head of Sixth Form	Mr R. Horton	rhorton@silverdale-chorustrust.org
Key Stage Leader Y13	Mrs L. Agass	lagass@silverdale-chorustrust.org
Key Stage Leader Y12	Mrs Garnock-Jones	cgarnock-jones@silverdale-chorustrust.org
Key Stage 5 Support Officer	Mrs M. Mountain	mmountain@silverdale-chorustrust.org
Key Stage 5 Admin Assistant (Bursary & Attendance)	Mrs T. Ellis	tEllis@silverdale-chorustrust.org
Careers	Mrs H. Elmore	Contact a member of the 6 th form team
Exams Officer	Mrs R. Wilkinson	Contact reception

Expectations & Responsibilities

When you join a Sixth Form, you will find that we expect you to be ambassadors for the school and role models. Please make sure you are aware of the following:

- Follow our dress code – no short skirts or shorts, no vests or crop tops and no low cut tops
- All students must wear their Silverdale Sixth Form lanyards and ID around their neck at all times whilst on school site
- No smoking on site or immediately outside the school gates (including e-cigarettes)
- Make sure you arrive on time for all lessons including the mandatory Tutorial lesson on a Monday morning.
- Complete all work on time and to the expected standard
- Ensure you have all equipment required for lessons, that includes textbooks, paper, pens & files
- Ensure you have a login for the school system
- Regularly check your school e-mail account (we advise a minimum of 3 times a week)
- If you require any additional support please speak to staff in the Sixth Form Office
- Know your examination timetable and follow procedures for entering for any re-sit examinations
- Seek advice from the Exams Office if you have a query or concern
- Mobile phones and ipods should only be used in the Sixth Form Common Room or lessons where the phones allowed sign is being shown.

Reporting an Absence

Due to Illness

If you are unable to attend school due to illness, you (or your parent/carer) must notify school by telephone (0114 236 9991 follow the menu for report an absence, Y12 and 13 alternatively speak to reception and ask for Mrs Ellis) before 10.00 am on the first day, and subsequent days of absence. If a student is absent for a period of over 5 school days, medical evidence may be requested.

Medical Appointments

If you have a medical appointment that has been made in advance then you must inform the Sixth Form Office before the appointment providing an appointment card or appointment letter where possible. For appointments made at short notice i.e. on the day, please inform the Sixth Form Office as soon as possible.

Request for Leave

Students wishing to take time off during the school term for anything other than a school trip or medical appointment should complete a **Request for Leave Form – Post 16** which can be found on our website at: <https://www.silverdale-chorustrust.org/6formleave>
Please return it to the Sixth Form Office at least **5 clear working days** prior to the requested leave. Please note that we are unable to authorise time off for family holidays. Students should also inform their class teachers and collect the work they will be missing.

Key Dates

Date		Event
September	4 th	Y12 Only
	5 th	Y3 Only
	9 th	Y12 First teaching day
	19 th	Y12 Parents Welcome Evening
	30 th	Y12 Transition Review
		UCAS Early Entry Student Deadline
October	7 th	UCAS Early Entry staff Deadline
	24 th	Post 16 Open Evening
	25 th	Y13 AP1
28 th October – 1 st November		Half term holiday
November	11 th	Y12 AP1
	21 st	Y13 Parents Evening
	22 nd	UCAS Student Deadline
	27 th	Y12 Parents Evening
December	6 th	UCAS Staff Deadline
	16 th	Y12 & Y13 Student of the Term assemblies
	19 th	A Level Presentation Evening
23 rd December – 3 rd January		Christmas Holiday
January	13 th	Y13 Mock Exams start
		Y13 AP2
	23 rd	Y13 Staff Mock result deadline
	27 th	Y13 Mock results day
		Y12 Mock Exams start
		Y12 AP2
17 th – 21 st February		Half term holiday
March	3 rd	Y12 & 13 Support Evening
	23 rd	Y13 Student of the Term assemblies
30 th March – 10 th April		Easter Holiday
April	20 th	Y13 AP3 Opens
	22 nd	Sheffield Schools Oxbridge Conference (TBC)
May	15 th	Y13 Leave
25 th – 29 th May		Half term holiday
June	1 st	Independence Day
	10 th	Post-18 Opportunities Evening
	15 th	Long Listing
	22 nd	Y12 AP3 Opens
		Y12 Transition exams
	23 rd	Sixth Form Taster Day
	25 th	Y13 Leavers Ball
	18 th	UCAS Conference
July	13 th	Y12 Student of the Year assembly
		DIRT week & Transition results
	15 th	Deadline for Y12 Subject references
22 nd July		Summer holidays

Set dates / Expected but not confirmed dates / Assessment Points

Please note that we are a paperless school and all communications home are sent out via email or via our communications app, Weduc.

Please ensure the sixth form office have your up to date email address.

If you want to enrol in Weduc please send a request via email to: enquiries@silverdale-chorustrust.org

Our website is at:

<https://www.silverdale-chorustrust.org/currentsixthformers>

You can also follow us on



<https://www.facebook.com/SilverdaleSixthForm/>



<https://twitter.com/silverdale6form>

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