

Dear Parent/Carer/Student

### **Bursary Fund Information**

The 16 to 19 Bursary Fund provides financial support to help students overcome specific barriers to participation so they can remain in education.

There are 2 types of 16 to 19 bursaries:

- A vulnerable bursary for young people in one of the defined vulnerable groups
- Discretionary bursaries which institutions award to meet individual needs, for example, help with the cost of transport, meals, books and equipment.

### **Who is eligible?**

#### **Vulnerable Student Bursary**

To be eligible for the vulnerable bursary, students must be in one of the defined vulnerable groups:

- You're in or you recently left local authority care
- You get Income Support or Universal Credit because you're financially supporting yourself
- You get Disability Living Allowance (DLA) in your name and either Employment and Support Allowance (ESA) or Universal Credit
- You get Personal Independence Payment (PIP) in your name and either ESA or Universal Credit

#### **Discretionary Bursary**

Distribution of this element of the funding is at the discretion of Silverdale School and will be targeted towards young people facing the greatest financial barriers to participation.

Eligibility for the discretionary bursary will initially be based upon students' financial need and those in receipt of free school meals.

Free meals are targeted at disadvantaged students. Free meals in further education defines disadvantage as students being in receipt of, or having parents who are in receipt of, one or more of the following benefits:

- Income Support
- Income –based Jobseekers Allowance
- Income –related Employment and Support Allowance (ESA)
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (provided they are not entitled to Working Tax Credit and have an annual gross income of no more than £16,385, as assessed by Her Majesty's Revenue and Customs (HMRC))
- Working Tax Credit run-on – paid for 4 weeks after someone stops qualifying for Working Tax Credit
- During the initial roll out of the benefit, Universal Credit

A student is only eligible to receive a free meal when they, or a parent/guardian on their behalf, have made a successful application to the institution where they are enrolled.

If you meet either or both of the above criteria and are a new applicant, you will need to complete a 16-19 Bursary Fund Application form.

This can be completed via the link below, including attaching documents.

[https://docs.google.com/forms/d/e/1FAIpQLSerzg7qLfjdPagvsdgiot9q5Ur725jlGmdO1V5caNHfHiVu7Q/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSerzg7qLfjdPagvsdgiot9q5Ur725jlGmdO1V5caNHfHiVu7Q/viewform?usp=sf_link)

There may be exceptional circumstances which makes you eligible for a bursary even if you do not meet the criteria. If you think this is the case, then we will need an application form completing and you will need to speak to the **Silverdale 6<sup>th</sup> form team**.

**What evidence will be required?**

To support your application form, family income evidence will be required, such as:

- Letter from DW&P confirming benefits
- P60
- Tax Credit Award Notice
- Evidence of annual income if self employed

If you have any questions, please do not hesitate to the 6<sup>th</sup> form office on 0114 2369991.

Yours sincerely

**John Naylor**

**Head of Silverdale 6<sup>th</sup> Form**